



Shri Shivaji Education Society, Amravati's
Shri Shivaji Science & Arts College

Chikhli, Dist. Buldhana (M.S.)

NAAC : 'B***' Grade (CGPA 3.00), SQAAC : 'A' Grade College
PM USHA : Component-3 Grants (To Strengthen College),
ISO 9001:2015, Career Katta



Shri. Harshvardhan P. Deshmukh
President

Dr. Pramod R. Padole
Principal

Dr. Panjabrao alias Bhausaheb Deshmukh
Founder President

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☎ Off. : 07264 – 242088, Principal : 9422158188

ACADEMIC YEAR 2026–27

OTHER BACKWARD CLASS (OBC) CELL

CONSTITUTION, OBJECTIVES, FUNCTIONS, GUIDELINES AND ACTION PLAN

Submitted for institutional approval and implementation for Academic Year 2026–27

1. Background and Purpose

The OBC Cell was established in 2020 with the purpose of empowering OBC students. The College has taken a special interest in facilitating academic activities and financial support for students from these communities through Government agencies and other sources. The Cell is engaged in identifying and resolving the academic, scholarship and welfare-related problems of OBC students.

For 2026–27, the OBC Cell shall function in coordination with the Principal, concerned College sections, Sant Gadge Baba Amravati University (SGBAU), Government of Maharashtra departments and the applicable scholarship / welfare portals and instructions.

2. Vision

To empower OBC students through equal educational opportunities, academic support and inclusive development for a better future.

3. Mission

To provide awareness, guidance, scholarship support and grievance redressal to OBC students for their academic and overall development.

4. Objectives

- ❖ To create awareness among OBC students regarding various scholarship programmes of the Central Government, State Government and other agencies.
- ❖ To counsel and guide OBC students regarding academic, scholarship and welfare-related issues and help them manage their academic activities.
- ❖ To resolve, or appropriately refer, problems and grievances related to OBC students.
- ❖ To facilitate timely submission, verification and follow-up of eligible scholarship and fee-reimbursement applications.
- ❖ To promote equal opportunity, academic progression and participation of OBC students in higher education.

5. Functions of the OBC Cell

- ❖ To circulate Government of Maharashtra, University and other competent-authority decisions/instructions concerning scholarships, reservation and student welfare.
- ❖ To communicate with OBC students and motivate them for academic progress, career development and better future planning.
- ❖ To guide eligible students regarding scholarship schemes, required documents, application procedures and deadlines.
- ❖ To maintain a complaint/grievance register for OBC students and record action taken.
- ❖ To deal with representations received from OBC candidates regarding admission, scholarship, fee reimbursement and other similar matters within the Cell's jurisdiction.
- ❖ To coordinate with the admission, scholarship, accounts, examination and other concerned College sections for timely resolution of student issues.
- ❖ To organize awareness/counselling programmes and maintain supporting records for institutional documentation and quality assurance.
- ❖ To submit periodic reports to the Principal and maintain documentary evidence of the Cell's activities.

6. OBC Cell Committee – Academic Year 2026–27

Sr. No.	Name of Member	Designation	Email ID	Mobile No.
1	Dr. P. R. Padole	Chairman	shivajichk@rediffmail.com	9422158188
2	Mr. M. D. Kolte	Member Secretary	mukundakolte@gmail.com	8888154009
3	Dr. P. B. Nalle	Member	pallavinallek@gmail.com	9423467636
4	Mr. K. K. Chavan	Member		7841065535
5	Mr. Prathamesh B. Dalimkar	Student Representative	prathameshdalimkar28@gmail.com	9325763155
6	Miss. Sayali S. Surve	Student Representative	Survesayali170@gmail.com	8856040167

7. Government / University Reference and Compliance Framework

The OBC Cell shall follow the latest applicable Government Resolutions (GRs), statutory provisions, University directions and scholarship/welfare instructions. The references below are included as a compliance framework; where a later Government or University order supersedes an earlier provision, the latest order shall prevail.

7.1 Scholarship and Student-Welfare Compliance

- ❖ The Cell shall guide eligible OBC students to use the MahaDBT portal and other competent-authority portals for applicable scholarship / fee-reimbursement schemes.
- ❖ The Cell shall encourage students to complete registration, application, document submission and renewal within the prescribed schedule.

- ❖ The Cell shall verify and follow up institutional-level scholarship documentation in coordination with the College scholarship section.
- ❖ Students shall be advised to comply with the eligibility conditions, income/caste/NCL requirements, attendance and other conditions applicable to the particular scheme.
- ❖ The Cell shall circulate only the latest scheme information and shall not treat scholarship benefits as automatic; final eligibility and sanction remain subject to the competent authority.

7.2 Sant Gadge Baba Amravati University (SGBAU) – University-Level Coordination

SGBAU lists a Backward Class Cell (BC Cell) at University level. For 2026–27, the College OBC Cell shall coordinate with the University and follow applicable University notifications, directions and procedures. The College shall not represent the following operational points as verbatim SGBAU-issued guidelines unless a specific University circular/order is available.

- ❖ Maintain appropriate records of OBC students and scholarship facilitation.
- ❖ Create awareness regarding Government and University scholarship and welfare opportunities.
- ❖ Provide counselling and guidance and refer matters to the appropriate College/University authority.
- ❖ Maintain a grievance/representation register and document action taken.
- ❖ Coordinate with the Principal, admission, scholarship, accounts, examination and other sections.
- ❖ Preserve activity records, notices, attendance sheets, photographs, reports and action-taken documents for institutional/NAAC documentation.
- ❖ Comply with the latest SGBAU and Government instructions whenever any provision is revised.

7. Proposed Annual Action Plan – 2026–27

Activity	Proposed Period	Responsible
Constitution / approval and orientation of OBC Cell	June–July 2026	Chairman / Principal
Scholarship awareness and eligibility guidance	July–October 2026	Member Secretary / Scholarship Section
Assistance for new and renewal scholarship applications	As per portal schedule	OBC Cell / Scholarship Section
Student counselling and grievance redressal	Throughout the year	OBC Cell
Awareness programme on higher education / career opportunities	September 2026	OBC Cell
Review of pending scholarship / student representations	Quarterly	Member Secretary
Maintenance of registers and documentary evidence	Throughout the year	Member Secretary
Annual review and report of OBC Cell activities	April–May 2027	Chairman / Member Secretary

9. Records to be Maintained

- ❖ OBC Cell Constitution / Approval Order.
- ❖ Minutes of meetings and attendance sheets.
- ❖ Student awareness notices and programme reports.

- ❖Scholarship guidance / assistance record.
- ❖Complaint / grievance register and action-taken record.
- ❖Student representations and correspondence, wherever applicable.
- ❖Photographs and other supporting evidence of activities.
- ❖Annual report of OBC Cell activities.

10. Official Reference Sources

Maharashtra Government Reservation / Backward Class References

- ❖Maharashtra State Public Service (Reservation for Scheduled Castes, Scheduled Tribes, De-notified Tribes (Vimukta Jati), Nomadic Tribes, Special Backward Class and Other Backward Classes) Act, 2001, brought into force from 29 January 2004.
- ❖Government Resolution, General Administration Department, No. BCC-2009/CR.No.291/09/16-B, dated 05 November 2009.
- ❖Government Resolution, Social Welfare and Special Assistance Department, No. BCC-2010/2013/Chapter No.35/BCCELL, dated 15 July 2014.
- ❖Government Resolution, General Administration Department, No. BCC-Part/75/16C, dated 27 February 2024.
- ❖Government Resolution, General Administration Department, No. BCC-Part/77/16C, dated 06 March 2024.
- ❖Sant Gadge Baba Amravati University – University Backward Class Cell (BC Cell) information page.
- ❖Divisional Commissioner, Nashik – Backward Class Cell: Government Resolution reference list.
- ❖Directorate of Other Backward Bahujan Welfare, Government of Maharashtra – Scholarship Schemes.
- ❖MahaDBT – Post Matric Scholarship to OBC Students and other applicable OBC schemes.
- ❖Government of Maharashtra / concerned departments – latest Government Resolutions and notifications.

Date:13/08/2026

Place: Chikhli, Dist. Buldhana




Principal
Shri Shivaji Sci. & Arts College
Chikhli, Dist. Buldhana